

VACANCY NOTICE: Project Coordinator

Publish Date: 10th July, 2024

Project Name: NRDC Project

Position Code: IIPHG/REC/2024-25/28

Position Title: Project Coordinator

No. of Posts: 01 (One)

Location: Varanasi/Ayodhya, Uttar Pradesh

Duration of Position: 11 Months

Brief on the Organization:

Indian Institute of Public Health Gandhinagar (IIPHG) is a University established under IIPHG Act, 2015 of Gujarat State. It offers courses in the field of Public Health. It also undertakes various research projects in the field of Public Health. The university is established by Public Health Foundation of India (PHFI) with support from the Government of Gujarat, Department of Health & Family Welfare.

Project Brief

IIPHG, in collaboration with NRDC, has been actively involved for a decade in the "Ahmedabad Heat Action Plan" project. This innovative and groundbreaking project has focused on creating strategies to address extreme heat in urban areas and has emerged as one of the longest-running initiatives in this field. Building on the success of this project, IIPHG and NRDC are now looking to expand their efforts to develop and implement a Heat Action Plan in Varanasi and Ayodhya. These new initiatives will draw upon the expertise and experience gained from the Ahmedabad Heat Action Plan, with the aim of effectively mitigating the impact of extreme heat in Varanasi/Ayodhya

Deliverables:

- Coordination with the IIPHG, NRDC and government officials of Varanasi and Ayodhya.
- Planning and implementation of project activities as assigned by PI or supervisor.
- Maintain all the records pertaining to project activities and documentation.
- Assist in data analysis and report writing.
- Any other activities as assigned by the PI or supervisor.

Qualification:

Master's in Public Health /Health Care Management/ similar Developmental or Social Studies

Desirable: Field experience in Public Health will be valuable

Experience:

About 1-2 years of experience in Public Health. Fresher's may also can apply.

Desirable:

Working experience with Government and International Organizations.

Please share the following information along with your application:

- 1) Latest CV 2) Current CTC 3) Expected Salary 4) Notice Period

Last Date for online Applications: 20th July, 2024.

Remarks:

- Interested and eligible candidates are requested to apply online at <https://iiphg.edu.in/work-with-us/>.
- Please highlight the Name of the Post **“Project Coordinator”** Position Code: **(IIPHG/REC/2024-25/28)** in the subject.
- Only shortlisted candidates will be contacted for the interview.
- Mere eligibility will not entitle any candidate being called for interview.
- Candidates applying for more than one post are required to submit separate application for each post.
- Call letters to the shortlisted applicants shall be sent by email. No postal communication shall be made.
- Incomplete applications, shall be summarily rejected and no communication in this regard shall be entertained.
- No TA / DA will be paid to attend the selection process, if called for.
- Persons employed in Government/Semi-Government Organization or Educational Institutions in India must apply through proper channel.
- IIPHG reserves the right to fill or not to fill any or all available positions.
- The requirements of minimum qualification and/or experience may be relaxed in the case of candidates with outstanding credentials.
- No correspondence will be entertained from candidates regarding any delays, conduct & result of interview and reasons for not being called for interview.
- Women are encouraged to apply.