

## Office Order

1<sup>st</sup> June 2023

### **Subject: Formation of University Student Grievance Redressal Committee (USGRC)**

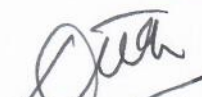
Under clause (f) of Section 2 of the UGC Act, 1956 of University Student Grievance Redressal & UGC (grievance Redressal) Regulation, 2012 & AICTE (Redressal of Grievance of students) regulations, 2019. A USGR-Committee with following members is formed for smoothening the process for Grievance Redressal.

1. A complaint from an aggrieved student relating to the institution shall be addressed to the chairperson, Student Grievance Redressal Committee (USGRC).
2. USGRC includes following members;
  - Dr. Mahaveer Golechha, Professor, Chairman
  - Dr. Anish Sinha, Associate Professor & IC-Registrar
  - Dr. Somen Saha, Professor
  - Dr. Jallavi Panchamia, Associate Professor
  - Dr. Bharti Sharma, Associate Professor
  - Dr. Komal Shah, Associate Professor
  - A representative from among students of the university to be nominated by the Director based on academic merit/excellence in sports/performance in co-curricular Activities-Special Invitee.
3. The chairperson and members of the committee shall have a term of two years.
4. The quorum for the meeting including the chairman, but excluding the special invitee, shall be three.
5. The USGRC shall send its report with recommendation to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
6. Any student aggrieved by the decision of the USGRC may prefer an appeal to the ombudsperson, within a period of fifteen days from the date of receipt of such decision.

The USGRC committee will assist university in following;

- a. Students Grievance Related to Admission, Selection, withdrawal, fees & refund process
- b. Academic and non academic Grievance
- c. Non transparent or Unfair evaluation practices

Approval of Director is sought herewith for the above.

  
**Dr. Deepak Saxena**  
Director, IIPHG

